

Searching

Keywords

A single keyword can be entered to return all resources containing the word. For example, entering *hello* will return all resources that contain the word *hello*.

Multiple keywords

Multiple search terms can be entered in the following ways:

- **Multiple keywords with 'or'** - returns resources that have one or more of the words. For example, entering *North OR America* will display resources that contain *north*, *America*, and both *north* and *America*.
- **Multiple keywords with a space between each word** - returns resources that have all of the entered words. For example, entering *North America* will display resources that contain both *north* and *America*.
- **Multiple keywords in quotes** - returns resources that have the exact phrase. For example, entering "*North America*" will display resources that contain *North America*.

Autocomplete

The system will suggest resource titles based on the characters or words entered in the search box.

Use of a wildcard (*)

A word or partial word can be entered along with an asterisk (*) which acts as a wildcard representing any character or string of characters. For example, searching for *med** will return all resources containing words *medical*, *medieval*, *medium*, etc.

A wildcard can be placed in the middle of two characters or character strings. For example, entering *m*d* will return all resources containing words *mixed*, *mind*, *maid*, etc.

Fuzzy search

Entering a tilde (~) symbol at the end of a keyword will return resources with words that are similar to the keyword. For example, searching for *bread~* will return resources containing *bread*, *break*, *tread*, etc.

Stemming

Stemming is where the system recognizes the root (stem) of a word, and performs the search using the root term instead. For example, if '*walked*' was entered as a search criterion, the system performs a search for *walk* (the stem word) and all resources containing this stem would be returned, such as *walked*, *walking* and *walks*.